

City of Seattle
Civil Service Commission
September 15, 2010

APPROVED: OCTOBER 20, 2010

Call to Order: Commission Chair Steven Jewell called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1650 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commission Chair Steven Jewell

Commissioner Ellis H. Casson

Commissioner Gregg Hirakawa

Glenda Graham-Walton, Executive Director

Teresa Jacobs, Administrative Staff Assistant

Gary Smith, Assistant City Attorney

PUBLIC COMMENT Re: Personnel Related Issues: See Item #3

ACTION ITEMS

1. Approval of Minutes:

Approval of July 21, 2010 Meeting Minutes: Commissioner Casson moved to approve the minutes. Commissioner Hirakawa seconded the motion. The motion passed.

2. Review Monthly Case Status Report & Appeal-New, Review & Update:

The Commission reviewed the monthly case status report.

- **Executive Session:** The Commission went into Executive Session at 9:35 a.m. to discuss personnel related issues. The Executive Session ended at 10:10 a.m.

- **Decision and Petition for Review Tucker v. Seattle City Light—CSC No. 09-04-017:**

The Commission reviewed the Decision from the Office of the Hearing Examiner and the Petition for Review filed by the appellant. Commissioner Hirakawa served as the Reviewing Officer. Commissioner Hirakawa moved to affirm the OHE's findings - but wants the Commission to pursue the issue of employee rights in layoff situations. Commissioner Casson seconded. The motion passed.

DISCUSSION ITEMS

3. PUBLIC HEARING: Written/Oral Comment

The Commission held a public hearing to address the following personnel related issues:

- A "Statute of Limitation" on letters of reprimand
- Written notification to employees of the requirement to exhaust the 3 step internal grievance process prior to filing an appeal on issues other than suspension, demotion and termination
- Loss of service credit as a result of a position reallocation or reclassification

The Commission reviewed the written comment and several people signed up to speak. The Commission will take into consideration the views the speakers provided at this meeting and will take all into consideration.

Adjourn: The meeting adjourned at 10:25 a.m.

Respectfully Submitted:

/s/ Teresa R. Jacobs 10/20/2010

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Steven A. Jewell 10/20/2010

Steven A. Jewell
Commission Chair

Date